

REQUEST FOR PROPOSAL (RFP) SUMMARY:
FEDERAL POLICY ADVISOR, STATE POLICY ADVISOR
AND WORKFORCE HOUSING RESEARCH

The LHFA has issued Requests for Proposals for the following and now seeks the approval of the Board to enter into contracts for: Federal Policy Advisor, State Policy Advisor, and Workforce Housing Research. Notice of the RFPs was sent via email to the President's broad list serve of stakeholders and was posted to the LHFA's website from February 17, 2009 through February 25, 2009, the date the proposals were due. Additionally, the RFPs were published in the official state journal, the Advocate, which ran from February 19, 2009 through February 21, 2009.

Federal Policy Advisor: There was one proposal submitted for the Federal Policy Advisor, which would work with Congress and Federal administration on the agency's behalf: Felipe Floresca. The application was scored by a grading committee composed of three program administrators. The proposal met the qualifications of the RFP and evidenced the ability to meet the need of the agency. The committee recommended the agency contract with Mr. Floresca, in keeping with the proposal. The contract amount would not exceed \$78,000.00.

State Policy Advisor: There were two proposals submitted for the State Policy Advisor, which would work with the state legislature on the agency's behalf. Both were qualified applicants. The proposals were scored by a grading committee composed of the three program administrators. The committee recommended the agency contract with Maxine Cormier, in keeping with her proposal. The proposal and the price was the better of the two. The contract amount would not exceed \$30,000.00.

Workforce Housing Research: There were three proposals submitted for providing research on the development of affordable workforce housing. All three applicants were qualified applicants. The applications were scored by a grading committee composed of the three program administrators. The committee recommended the agency contract with Rand Corporation, in keeping with its proposals. The proposal and price were the best among the three proposals. The contract amount would not exceed \$95,000.00.

LOUISIANA HOUSING FINANCE AGENCY

The following resolution was offered by _____ and seconded by _____ :

RESOLUTION

A resolution is hereby approved and authorizes the Louisiana Housing Finance Agency (the "Agency") the ability to contract for a federal policy advisor with Felipe Floresca for up to seventy-eight thousand dollars (\$78,000), and providing for other matters in connection therewith.

WHEREAS, the President of the Agency and the Board of Commissioners have agreed that it is important to have the state's housing and housing finance issues well understood at the congressional and Federal administrative level and to seek input of the Federal administration and the state's congressional delegation:

WHEREAS, staff issued a Request for Proposals (RFP) for a federal policy advisor, notice of which was made via email to the President's broad list serve of stakeholders, was posted to the LHFA's website from February 17, 2009 through February 25, 2009, and was published in the official state journal, the Advocate, which ran from February 19, 2009 through February 21, 2009; and

WHEREAS, three qualified proposals were submitted pursuant to the RFP, which were subsequently graded by a committee composed of the three program administrators, which recommends the Agency contract with Felipe Floresca, in keeping with his proposal; and

WHEREAS, La. R.S. 40:600.5(3)(a) provides authority to the Board to hire experts and consultants as the Agency deems necessary or advisable:

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Louisiana Housing Finance Agency (the "Board"), acting as the governing authority of said Agency, that:

SECTION 1. A contract between Louisiana Housing Finance Agency (the "Agency") and Felipe Floresca is hereby approved and authorized at a cost up to seventy-eight thousand dollars (\$78,000), in keeping with this resolution.

SECTION 2. The Agency staff and counsel are authorized and directed to prepare such documents and agreements as may be necessary to contract for a federal policy advisor.

SECTION 3. The Agency is hereby authorized, empowered, and directed the ability to create, change, amend, and revise any existing documents and/or commitments to implement the contract for a federal policy advisor within the provisions of this resolution.

SECTION 4. The Chairman, Vice Chairman, President, Vice President, and /or Secretary of the Agency be hereby authorized, empowered, and directed to execute any forms and/or documents required to be executed on behalf of and in the name of the Agency, the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as following:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 11th day of March, 2009.

Chairman

Secretary

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, the undersigned Secretary of the Board of Commissioners of the Louisiana Housing Finance Agency (the "Agency"), do hereby certify that the foregoing one (2) pages constitutes a true and correct copy of a resolution adopted by said Board of Commissioners on March 11, 2009 that approves and authorizes the Louisiana Housing Finance Agency the ability to contract for a federal policy advisor with Felipe Floresca for up to seventy-eight thousand (\$78,000), and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Agency on this, the 11th day of March, 2009.

Secretary

LOUISIANA HOUSING FINANCE AGENCY

The following resolution was offered by _____ and seconded by _____ :

RESOLUTION

A resolution is hereby approved and authorizes the Louisiana Housing Finance Agency (the "Agency") the ability to contract for a state policy advisor with Maxine Cormier for up to thirty thousand dollars (\$30,000), and providing for other matters in connection therewith.

WHEREAS, the President of the Agency and the Board of Commissioners have agreed that it is important to have the state's housing and housing finance issues well understood at the state legislative level and to seek input about those issues from the states' elected officials;

WHEREAS, staff issued a Request for Proposals (RFP) for a state policy advisor, notice of which was made via email to the President's broad list serve of stakeholders, was posted to the LHFA's website from February 17, 2009 through February 25, 2009, and was published in the official state journal, the Advocate, which ran from February 19, 2009 through February 21, 2009; and

WHEREAS, three qualified proposals were submitted pursuant to the RFP, which were subsequently graded by a committee composed of the three program administrators, which recommends the Agency contract with Maxine Cormier, in keeping with his proposal; and

WHEREAS, La. R.S. 40:600.5(3)(a) provides authority to the Board to hire experts and consultants as the Agency deems necessary or advisable:

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Louisiana Housing Finance Agency (the "Board"), acting as the governing authority of said Agency, that:

SECTION 1. A contract between Louisiana Housing Finance Agency (the "Agency") and Maxine Cormier is hereby approved and authorized at a cost up to thirty thousand dollars (\$30,000), in keeping with this resolution.

SECTION 2. The Agency staff and counsel are authorized and directed to prepare such documents and agreements as may be necessary to contract for a federal policy advisor.

SECTION 3. The Agency is hereby authorized, empowered, and directed the ability to create, change, amend, and revise any existing documents and/or commitments to implement the contract for a federal policy advisor within the provisions of this resolution.

SECTION 4. The Chairman, Vice Chairman, President, Vice President, and /or Secretary of the Agency be hereby authorized, empowered, and directed to execute any forms and/or documents required to be executed on behalf of and in the name of the Agency, the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as following:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 11th day of March, 2009.

Chairman

Secretary

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, the undersigned Secretary of the Board of Commissioners of the Louisiana Housing Finance Agency (the "Agency"), do hereby certify that the foregoing one (2) pages constitutes a true and correct copy of a resolution adopted by said Board of Commissioners on March 11, 2009 that approves and authorizes the Louisiana Housing Finance Agency the ability to contract for a state policy advisor with Maxine Cormier for up to thirty thousand (\$30,000), and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Agency on this, the 11th day of March, 2009.

Secretary

LOUISIANA HOUSING FINANCE AGENCY

The following resolution was offered by _____ and seconded by _____ :

RESOLUTION

A resolution to approve and authorize a contract between Louisiana Housing Finance Agency (the "Agency") and RAND Corporation to provide research related to workforce housing at a cost of up to ninety five thousand dollars (\$95,000), and providing for other matters in connection therewith.

WHEREAS, the President of the Agency and the Board of Commissioners have agreed that NIMBY is a problem in the state that must be addressed for the agency to fulfill its mission; and

WHEREAS, research on NIMBY and other issues related to creating affordable housing, also known as workforce housing, will aid in the Agency's ability to fulfill its mission; and

WHEREAS, staff issued a Request for Proposals (RFP) for Workforce Housing Research, notice of which was made via email to the President's broad list serve of stakeholders, was posted to the LHFA's website from February 17, 2009 through February 25, 2009, and was published in the official state journal, the Advocate, which ran from February 19, 2009 through February 21, 2009; and

WHEREAS, three qualified proposals were submitted pursuant to the RFP, which were subsequently graded by a committee composed of the three program administrators, which recommends the Agency contract with Rand Corporation, the top scoring proposal with the best price value, in keeping with its proposal; and

WHEREAS, La. R.S. 40:600.5(3)(a) provides authority to the Board to hire experts and consultants as the Agency deems necessary or advisable;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Louisiana Housing Finance Agency (the "Board"), acting as the governing authority of said Agency, that:

SECTION 1. A contract between Louisiana Housing Finance Agency (the "Agency") and RAND Corporation is hereby approved and authorized at a cost up to ninety five thousand dollars (\$95,000), in keeping with this resolution.

SECTION 2. The Agency staff and counsel are authorized and directed to prepare such documents and agreements as may be necessary to contract for workforce housing research.

SECTION 3. The Agency is hereby authorized, empowered, and directed the ability to create, change, amend, and revise any existing documents and/or commitments to implement the contract for workforce housing research within the provisions of this resolution.

SECTION 4. The Chairman, Vice Chairman, President, Vice President, and /or Secretary of the Agency be hereby authorized, empowered, and directed to execute any forms and/or documents required to be executed on behalf of and in the name of the Agency, the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as following:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 11th day of March, 2009.

Chairman

Secretary

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, the undersigned Secretary of the Board of Commissioners of the Louisiana Housing Finance Agency (the "Agency"), do hereby certify that the foregoing one (2) pages constitutes a true and correct copy of a resolution adopted by said Board of Commissioners on March 11, 2009 that approves and authorizes the Louisiana Housing Finance Agency the ability to contract with RAND Corporation to provide workforce housing research at a cost of up to ninety five thousand dollars (\$95,000), and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Agency on this, the 11th day of March, 2009.

Secretary